



# Attendance News

Autumn 1  
2024



We are excited to welcome you to our very first Attendance Newsletter!

At Woodside Primary School, we are committed to supporting our students' success, and regular attendance plays a crucial role in achieving that goal.

In this newsletter, we will be sharing important information about our school's attendance initiatives, celebrating our strengths, and identifying areas where we can work together to improve.

## Reporting Absence

A friendly reminder – it is the responsibility of parents to inform the school each day their child is absent.

You may contact the school on 020 8654 5333 and leave a message. Alternatively, you can send an email to [admin@inspirewoodside.co.uk](mailto:admin@inspirewoodside.co.uk). Additionally, feel free to use Arbor to send a message.

Remember to provide evidence for any appointments occurring during the school day. Please aim to make contact with the school as soon as possible, preferably before 8am.

## Why Attendance Matters

Consistent school attendance is vital for academic achievement.

It ensures that your child stays on track with their learning, builds positive relationships with peers and teachers, and develops the routines and habits that lead to long-term success.



**The office** can get very busy in the mornings. Unless there is an urgent matter, we ask that parents avoid coming into the office between **8.40am - 9.40am**. We thank you for your understanding.

**Punctuality is important**  
There has been an increase in lateness. It is very important that children are in school, ready to be in class before 8.50am. Children arriving through the gates after 8.50am is classed as late. Please support us to provide the very best education to your children by bringing them in on time.

**School Times**  
**8.40am** school gates open  
**8.45 am** class door open  
Children invited into class  
**8.50am** class doors closed promptly.  
Anyone arriving after this time, is late.

Class	Attendance	Number of lates
Apple	91.6%	16
Pear	87.4%	84
Ash	93.9%	37
Beech	95.5%	61
Elm	94.9%	57
Fir	93.3%	48
Hawthorn	96.2%	26
Juniper	94.6%	30
Lime	97.4%	24
Maple	93.8%	96
Oak	95.2%	41
Pine	94.4%	90
Rowan	97.0%	43
Sycamore	94.2%	40
Willow	96.1%	66
Yew	98.0%	17

## Our aim is to reach 100% attendance

The table shows the attendance percentage and amount of lates for this half term (from 4th September to 17th October 2024)

### Watch this space - in Autumn 2

We will be introducing attendance certificates to celebrate those children, whose attendance is above 96% as well as for those whose attendance has improved.

We will also be acknowledging classes with the highest attendance and looking at how we can reward these classes on a weekly basis.

### Holidays during school term

Holidays during school terms will not be authorised. Please look at our school dates before booking holidays.

Remember, your child needs to be in school everyday, on time in order to learn and be the best they can be.

**"THIS MORNING, HE WAS WORRIED ABOUT SCHOOL... BUT LOOK AT HIM NOW!"**

**MOMENTS MATTER, ATTENDANCE COUNTS.**

HM Government  
Head to the Education Hub to find out more.

**NHS**