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18th December 2023

### **Inclusion Staffing Update**

Dear Parent/Carers,

We are writing to inform you regarding some updates to our Inclusion Team at Woodside from January.

As you will be aware, Mr Abubaka has been absent from work since September and Mrs Adams has been covering as interim SENCO in his absence. Mr Abubaka has decided not to return to Woodside due to personal reasons.

We are now actively recruiting for a new SENCO to join the inclusion team. In the interim, Mrs Robinson will be acting SENCO in the new year. Mrs Robinson is an experienced leader and SENCO and has worked closely within the inclusion team, easing the transition. As Deputy Headteacher of the school, she knows the school community and context well and knows many of the parents and carers already.

Mrs Adams will also remain at Woodside Primary School to offer leadership support around inclusion. However, she will be based at Woodside on Thursdays and Fridays after the New Year as Mrs Adams has secured a new role as Headteacher at a Lewisham school for 3 days of the week. I am pleased that we can still work alongside Mrs Adams for 2 days a week, supporting Mrs Robinson and the inclusion team to ensure that the hard work that has already been undertaken continues in the new year.

Should you have any questions or wish to discuss this further, please feel free to make an appointment through the school office.

Thank you for your understanding and continued support.

Yours sincerely,

**Mr I Atwal**  
**Headteacher**



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